



RULES OF CONDUCT – MENTEE

1. In my conduct, I adhere to the principles of equal treatment of all persons, regardless of gender, race, religion, or age. I follow the principles of fair and respectful behavior. I commit to complying with generally binding legal regulations, the principles of academic rights and freedoms, and the rules set out in the internal documents of UCT Prague (University of Chemistry and Technology, Prague), in particular the UCT Prague The Code of Ethics and other relevant internal regulations of UCT Prague.
2. I acknowledge that I share responsibility for the mentoring process. I am responsible for setting my goals, expectations, and conditions of cooperation realistically and in accordance with my needs and capabilities. I approach my commitments honestly and actively, striving to achieve the agreed goals.
3. I understand that mentoring does not replace supervision, employee management, psychotherapy, legal, medical, financial, or other professional counseling. If a matter exceeds the scope of mentoring, I will contact the program coordinator or another appropriate specialist service.
4. I will treat all information obtained from the mentor, including personal data, as confidential during and after the mentoring program. Exceptions include information that the mentor has explicitly authorized me to disclose, as well as situations specified in the Mentoring Guidelines, particularly suspicions of violations of program rules, inappropriate conduct, discrimination, harassment, safety risks, conflicts of interest, or other serious circumstances requiring consultation with the program coordinator or the relevant department of UCT Prague.
5. I will never present my mentor's opinions, work results, or achievements as my own. If a joint output is created within the mentoring collaboration, I will agree with the mentor in advance on the scope of involvement, attribution of authorship, use of results, and further handling of the output.
6. I will comply with agreed meeting schedules. In unavoidable cases, I will arrange any changes sufficiently in advance. I will respond to telephone calls, emails, and messages within a reasonable time and in accordance with the communication rules agreed upon with the mentor.
7. If a conflict of interest arises or is likely to arise, I will inform the mentor without undue delay and, where appropriate, the program coordinator as well. I will act in a way that prevents harm to the mentor or the mentor's employer, as well as to my supervisor or my employer.
8. In the course of mentoring, I will not exploit or misuse my relationship with the mentor in any way, whether financially, professionally, personally, or otherwise. I will not abuse the mentor's trust and will not request favoritism, preferential treatment, assistance in obtaining employment, internships, recommendations, references, or any other benefits beyond the scope of voluntary mentoring cooperation.



9. I will prepare for individual meetings, bring topics or questions for discussion, and, as agreed with the mentor, continuously monitor progress toward achieving my goals.
10. If I find that the mentoring relationship is not beneficial for me, I will communicate this in a timely and appropriate manner. In cooperation with the mentoring program coordinator, I will propose further steps in accordance with the Mentoring Principles. The mentoring relationship may also be terminated without the need to demonstrate any fault on the part of the other party.
11. I commit to complying with these rules of conduct. I understand that if I violate them, the situation will be addressed with the mentoring program coordinator and may result in the premature termination of the mentoring relationship or of my participation in the program.